

FRANKLIN COUNTY CRIMINAL JUSTICE ADVISORY BOARD

December 10, 2015

Meeting Minutes

Carol Van Horn, President Judge	Bill Bechtold	Steve Nevada
Dave Keller, Commissioner	Ian Brink	Lionel Pierre
Jeremiah Zook, Judge	Michelle Weller	Shalom Black
Bob Thomas, Commissioner	Melyssa Flud	Kim Eaton
Angela Krom, Judge	Kati McGrath	Jeff Diller
Bob Ziobrowski, Commissioner	Michael Christopher	Mark Singer
Dane Anthony, Sheriff	Andy Everetts	Craig Bowman
Matt Fogal, DA	Dan Hoover	Carrie Gray
Dave Arnold	Rick Wynn	April Brown
Amy Hockenberry	Janelle Friese	Julia Lehman
Barbara Channing	Teresa Beckner	
James Sullen	Cheryl D'Amato	

- I. **Welcome and Introductions** – Judge Van Horn welcomed the group and commenced the meeting at 12:01 PM.
- II. **Approval of minutes of October 22** – The minutes were approved by consensus.
- III. **New Business**
 - A. *CJAB Strategic Plan Review* – The CJAB Strategic Plan final draft for 2016-2019 was given to CJAB members in advance. Members reviewed a prior draft at our previous meeting. Since that time there have been minor changes made: some data added, sections on current grants and CJAB accomplishments were added and some wording has been consolidated. There have been no changes made to objectives and strategies. The group was invited to discuss the final draft but did not find it necessary. Judge Van Horn commented that it has been an easy process to reach consensus on where CJAB has been and where we are going. She believes the document accurately reflects CJAB discussions. Judge Van Horn called for a motion to approve the 2016-2019 CJAB Strategic Plan. Commissioner Ziobrowski moved to approve the plan as presented. The motion was seconded and unanimously carried.
 - B. *Jail Opioid Treatment (JOT) program update: April Brown* – A committee was formed and has been meeting for the past two months to discuss how to design this program. Stakeholders met and created a smaller group to develop policies and procedures. The program will be funded by PCCD and we will move forward with implementation when the state budget passes. We are also looking at how JOT coordinates with programs for those in the jail who are not eligible.
 - C. *Review of CJAB Prevention Initiatives* –
 1. Forensic Initiatives - Kim Eaton, chair, reported that the committee discussed prevention programs and looked at gaps during their November meeting. Christy Unger from HCP stated that they use a curriculum called Too Good For Violence as an intervention program. Schools have asked for it to be used as a prevention program but there is no funding for that and measuring outcomes is difficult.

2. Behavioral Health – Steve Nevada, chair, reported that the BH Committee compiled a list that includes 20 different prevention programs. Most were found to be child focused or parent focused. Some programs are hard to sustain due to funding. *This list is included below with the BH year end review.*
3. Juvenile Justice – Kati McGrath, chair, reported that there are several current prevention programs that we are supporting through HCP: violence prevention, Too Good For Drugs, Family Group Decision Making, Girls’ Circles, Check & Connect, Communities That Care.
4. Victims Impact – DA Matt Fogal, chair, reported that the Victims Impact Committee struggled with identifying prevention programs as the committee’s work is inherently focused on the after effects of an offense. DUI Victim Impact Panels were mentioned.

IV. CJAB Office Reports

A. Approval of CJAB Office Updates –

1. The Reentry Coalition – is drafting a strategic plan and looking at reentry group priorities. CJAB will be kept updated on this and can expect the reentry strategic plan draft to be presented at the February or April meeting for CJAB approval. We are currently looking at the structure of the coalition going forward wanting to ensure that county and community continue to work together and be structured in a way as to be eligible for state and/or federal funding. We have three more meetings in the next three months to accomplish goals of the grant.
2. Endowment Act funds are released – The CAC was awarded their full amount of 100K. WIN also received their full request and will be able to hire a victim’s advocate. The CAC also anticipates 40K in renewal funds.
3. Forensic Rights and Treatment Conference – Shalom attended part of this conference which included Patty Griffin as a speaker, as well as individuals from PCCD and the PA Center for Excellence. Information given on cross systems mapping shows that we are current in implementing recommended programs. A problem noted was the need to bridge intercepts for more continuity between programs. Other topics: Health Choices Housing to give eligibility to hardest to house individuals. Judge Kopriva presented on CJAB data and Blair County’s CJAB dashboard. Allegheny County discussed their data warehouse for HS and CJ data which allows them to pull up charts and graphs.

B. PCCD Liaison Report – No report as Karri Hull was not in attendance.

C. Public Safety Report –

1. PO Article on heroin – Chief Arnold commented on a Public Opinion article on heroin overdoses and upcoming county programs for these addictions. Rehab time needs to be longer than 30 days and hopefully we can raise the awareness of this problem and secure funding for programs. A question was posed if there is a way to communicate to users if there is a ‘bad’ batch of drugs. There is not a timely way to do so.
2. Equipment to print traffic citations – Various departments in the county have the ability to print traffic citations in the police vehicle. Chief Arnold is working with the vendor and is hoping to have equipment in place by end of the first quarter in 2016. It would be more efficient, allowing for with less time with the offender, and would send information directly to the station and MDJs office.
3. Joint venture between TMCA, jail, probation and D&A – TMCA is the behavioral managed care organization for Franklin and Fulton. A key

process is Expedited ++, which allows a designator to turn MA on more quickly for those leaving jail to an inpatient facility. We are looking to the state to continue to promote this program that originally came from DDAP. Initiatives are taking place, but there is a need for treatment with recovery support, as a person will need access to recovery support for the rest of their lives. 12 step programs and faith based programs are great, but do not work for everyone. Stronger recovery support and resources will help to reduce overdose fatalities. A peer mentoring program is being proposed next Tuesday.

V. 2015 Committee Review and Reports

- A.** *Executive* – Judge Van Horn, chair, discussed the format of the meeting. Good discussion lengthens the meetings and we are planning 1 hour and 15 minute meetings for 2016. Committees have been bringing their work to the Executive Board, by which the CJAB meeting agenda is developed. The new format has helped the CJAB process.
- B.** *Criminal Case Flow Management* – Mark Singer, chair, reported that last year, the Case Flow Committee was restructured and reduced to 8 members. Due to committee workload, Case Flow met monthly at the beginning of the year. In late summer, the committee affirmed that many action items had been addressed and decided to meet bi-monthly going forward. Case Flow Committee brings in department and agency representatives as needed, depending on agenda items. In 2015, ten meetings were scheduled and 7 meetings were held. The committee has ongoing communication, as needed, throughout the month. Case Flow examines topics such as: Central Court operations and logistics, committee involvement in action plans, policies, forms, court statistics, etc. Goals for 2015 included making meetings more productive, which was accomplished; more committee involvement; and how to improve space at the courthouse. Goals for 2016 include focusing on action items as listed in our newly adopted strategic plan. *See full report below.*
- C.** *Behavioral Health* – Steve Nevada, chair, reported that BH Committee attendance has been consistent with 10-14 members at each meeting. The committee has been working with the Grants Department on a SAMHSA federal trauma informed training grant. The committee has three action plans and forty objectives. This past year, we have analyzed jail behavioral health recidivism data, finding a commonality of poverty. Some of our action items included: collaboration between Keystone Navigators, MA, MH and Jail, monitored Healthy PA State plan, GIS mapped trends in substance use, analyzed need for suboxone treatment, co-occurring treatment program, CIT training, support CCISC, expanded trauma informed care, etc. *See full report below.*
- D.** *First Contact* – Lionel Pierre, chair, reported that this was First Contact Committee's first full year. Committee members represent intercepts 1 and 2. Attendance and participation has been good at the bi-monthly meetings. In 2015, we added representatives from Chambersburg Hospital, the ER, Crisis, and Emergency Services. The meetings have become a forum to exchange ideas, raise concerns, and brainstorm for solutions. A 2015 goal for First Contact was to increase fingerprint compliance. At the end of last year, compliance was at 91% and is currently at 97%, which is one of the highest rates in the state. Other issues addressed by this committee: examining intake triage form versus bail information form, a process for all cases scheduled for Central Court to be fingerprinted, enforcement of no contact on bail conditions. Issues for the upcoming year: crime prevention, central booking fees and reviewing local rule,

providing information to CIT mobile, and continuing to reach our fingerprinting compliance goal of 100%.

- E.** *Technology* – Judge Zook, co-chair, reported that for 2015, we made good progress on implementing Unified Case Management System in Adult Probation and Public Defender’s office; DA and Jail are next for completion in 2016. Implementation is resulting in less data entry and improved information sharing. The committee facilitated communications between court-related offices which streamlined bail and nolle prosequere processes and reduced travel between the jail and the courthouse. The committee also monitored other technology projects related to the courts that did not necessarily originate in committee: civil e-filing, video conferencing updates and expansion at the jail, Jury Management Software implementation, security equipment improvements, county website overhaul, discovery e-Storage for DA's office, improvements in information sharing with law enforcement. Several of these projects will continue as initiatives into 2016. *See full report below.*
- F.** *Victims Impact* – DA Matt Fogal, chair, reported that this past year two new members were added to the Victims Impact Committee, MDJ Kelly Rock and CAC director, Dianne Kelso. We continue to monitor ongoing projects such as the CAC, DUI Victim Impact Panel, and Elder Abuse Task Force. One issue given to our committee was brought before the Executive Committee. The suggestion was made, and approved, to move the issue to a committee that was better suited for the scope of the issue. Our focuses for 2015 continue into 2016. We are performing an exhaustive review of the Crime Victims Act, which is a statute on victims’ rights, and are cross referencing the Act with our processes to ensure compliance. We have also been using the Sequential Intercept Model framework from the viewpoint of a victim, and are looking at how we can improve our systems. The content of, and process around, the Victim Impact Statement is also under review. Historically, AP sends the form after a plea, but with more efficient and/or simultaneous pleas and sentences, we are missing the opportunity to gather many of these forms which are essential for input in the DA’s office and for the court. This has caused us to reconsider the distribution timeline and to change the process so that the DA’s office will send forms prior to court appearance. A major focus for CY16 will be an analysis of the viability of expanding our Victim Impact Panels to non-DUI offenses.
- G.** *Juvenile Justice* – Kati McGrath, chair, reported that in 2015, we offered a JJSES one-day training for 70 local attendees including police, school administration, school staff, attorneys, probation officers, providers, and more. The training was successful in spreading awareness about evidence based practices, utilizing evidence based programs, responsivity factors, criminogenic needs, etc. Committee accomplishments from 2015 include: Addressing overcrowding in the Masters Complex when Juvenile Probation and CYS hearings are held. We were able to compromise time, dividing the current time we have between the two departments, allowing for better use of space, and giving the ability to separate offender from victim. The pilot for this schedule will start in January 2016. We were also able to implement the ACE resilience questionnaire and collect data on scores. We will utilize our data collection tool to then look at what types of trauma youth are having and how to get them the services they need. The committee updated the MDJ resource guide which gives district judges other options besides fining youth. We have helped to increase diversion programming by supporting stakeholders who are offering these programs. We continue to use the data collection tool to track recidivism, not only for the type of youth, but for the programs that we use, and can also look into the adult system. The Youth court program, a panel of youth who are a jury to assist school districts to work

with youth that have low risk offenses, has been further developed this past year. Though there has been a lot of resistance from schools, we will continue to work hard on promoting the positive effects of Youth Court. A goal for 2016 is to get school interest by showing the impact of this program on the offending youth as well as its positive effect on school morale.

There was a brief group discussion on traumatic brain injury and treatment needs.

- H.** *Forensic Initiatives* – Kim Eaton, chair, reported that in 2015, the Forensic Initiatives Committee had 21 members with 8 alternates, and met 6 times with an average 76% of members in attendance. Issues identified by the committee were housing and employment. The committee also revised the bail form to be better used by MDJs to determine bail. The final draft of the form was approved at the December meeting. As we go forward, we will see that form is utilized. The committee discussed reentry grants for housing and reentry planning at each meeting. A reentry planning grant allowed for the formation of the Franklin County Reentry Coalition, which will continue into 2016. At the request of the DA, Forensic Initiatives is exploring the need for a child mentoring program for children of incarcerated parents. In gathering information, it was not clear if such a program would be feasible. A survey was developed and jail treatment staff administered the survey to sentenced inmates last week. The results have been tabulated and a report will be reviewed next month to decide if we move forward with this program. Also, a subcommittee was formed to review the New Hope Recovery Ranch program and look at its success rate. We met with representatives and discussed what will help program effectiveness. The Jail Opioid Treatment program (JOT) will be a part of what we do this coming year. *See full report below.*

* January Agenda Item for All Committees - How to advance our committee's goals that have been adopted through the approval of the strategic plan.

VI. Announcements –

- A.** Chief Arnold spoke on behalf of the group, giving his thanks and well wishes to Sheriff Anthony who will be retiring.
- B.** 2016 CJAB Meeting Schedule – The meeting schedule and committee rosters are printed and available.
- C.** If there are any programs or projects to be considered for funding, please bring your ideas to Shalom.

VII. Adjournment – The meeting was adjourned at 1:02 PM.

**NEXT MEETING:
THURSDAY, FEBRUARY 25, 2016 AT NOON
JURY ASSEMBLY ROOM**