

FRANKLIN COUNTY

CRIMINAL JUSTICE ADVISORY BOARD

June 27, 2019

Meeting Minutes

Carol Van Horn, Pres. Judge	Glenda Helman	Marisa Shields	Carrie Gray
Bob Tomas, Commissioner	Julia Lehman	Stacie Horvath	Melyssa Flud
Jeremiah Zook, Judge	James Sullen	Michelle Weller	William Bechtold
Dan Hoover	April Brown	Doug Wilburne	Kati McGrath
Angela Stoner	Jeff Geesaman	Diane Kelso	John Thierwechter
Jody Eyler, MDJ	Amy Hockenberry	Matt Fogal, DA	Laura Kerstetter
Casey Bogner	Shannon Barnett	Todd Sponseller, Judge	

- I. Welcome and Introductions – Judge Van Horn called the meeting to order at 12:02 PM and welcomed the group.
- II. Approval of April Minutes – Mark Singer submitted a comment via email since he was unable to be present at the meeting. Mark felt the minutes did not capture the dialogue brought by Matt Fogal’s presentation. It was decided by consensus that the previous month’s minutes will be revised to better reflect the presentation discussion and distributed for approval at the August meeting. Further, it was decided that additional information will be included in future meeting minutes to better describe the presentation and discussion.
- III. Presentation: Sanctions Matrix for Parole Violations – Dan Hoover and Doug Wilburne – see attached presentation. Dan noted it is a common misconception that a technical violation is a minor, nuisance violation. However, technical violations can be just as serious and/or dangerous as any other violation.
- IV. Old Business
 - A. CJAB Self-Assessment and Strategic Plan 2020-2023 Update – The CJAB Strategic Planning retreat is scheduled for September 19th from 8 AM to noon. The location is still to be determined. The contract for the facilitator is with the solicitor for review. The Self-Assessment and Strategic Planning Questionnaire will be sent via email to the CJAB in mid-July. There will be two weeks for participants to complete the surveys. Responses should be returned directly to the facilitator. A presentation featuring survey results will be shown during the planning retreat. Judge Van Horn encouraged the group to participate in the surveys.
- V. CJAB Office Reports
 - A. CJAB Office Report –
 1. Grant Applications/Modifications Awarded:
 - RSAT – awarded \$125,000 for grant period 7/1/19-6/30/2.
 - GWTC – BJA GAN – change of address, awarded 5/3/19.
 - 2016 Endowment Act – PMR #2 – awarded 6 month no-cost extension through 9/30/19.

- GWTC – PCCD PMR # 1 – move funds to under expended line items, awarded 6/6/19.
 - IP – PCCD PMR #2 – moves funds from inpatient services to outpatient services and adds additional \$39,000 awarded 6/10/19.
 - IRCM – PCCD PMR #2 – approved a 6 month no-cost extension through 12/31/19.
2. Grant Applications/Modifications Submitted or in Process:
- Home4Good – the grant will serve 10 incarcerated individuals who previously had no home plan. Funds will pay a portion of the Forensic Case Manager’s salary and fringe, cover mileage costs for the CM and assist with housing costs, etc. Due on 7/19/19.
 - 2019 Drug Court Initiative – funding will be used to expand case management services, provide a CRS and offer 4 pro-social activities throughout the year. Due on 7/1/19.
 - 2019 Endowment Act – funding is requested to cover 605 of an Intake Coordinator’s salary, submitted 3/7/19.
 - COAP – funding is requested to contract with a local service provider for a Recovery Liaison, submitted 3/18/19.
 - County Jail-based Vivitrol Grant – funding has been requested to cover supplies and operating expenses, submitted 3/22/19.
 - Bulletproof Vest Partnership – requesting assistance with 50% of the cost of 16 vests, submitted 5/28/19.
 - GWTC – PMR #2 – requesting a 6 month no-cost extension through 12/31/19, submitted 6/10/19.
 - GWTC – BJA GN – resubmitted GAN as a Program Office Approval GAN for approval to move funds in budget from Travel to Other to cover the conference registrations as directed.
 - IRCM – PMR #3 – moves funds from Consultants-Shelter line item to Supplies/Operation-Housing Supports-Boarding Home Rent and Housing Supports-Boarding Home Security Deposits, submitted 6/19/19.
3. Grants Department:
- Jail to Community Treatment – Act 198 funds along with SCA funding will cover program costs through June 30, 2019. We have received notification that the PCCD RSAT grant will begin 7/1/19.
 - Pre-trial D&A (Get Back Up) – The grant which funds this program will end on 9/30/19. Staff are currently seeking additional resources to fund the program. The program has served 68 participants to date. Current caseload: 24 active participants, 6 inactive participants.
 - Treatment Court – Responded to Issues Acknowledgements 39362, 39363, and 39364 in the Grants Management System (GMS). All issues are resolved.
 - Intermediate Punishment – Angela Crater and Todd Ferretti monitored the program on March 28. There were no findings or concerns. Intermediate Punishment PMR #2 was approved.
 - Stepping Up – The Commissioners presented a Proclamation for May’s Stepping Up Month of Action and recommitted the County to its efforts in the Stepping Up

Initiative to reduce the number of people with Mental Illnesses in Jails. On Tuesday, June 25, staff attended the PA Stepping Up TA Center meeting at the Lancaster County Public Safety Training Center in Manheim.

- B. PCCD Liaison Report – see attached report provided by Todd Ferettii, PCCD Liaison
- C. Public Safety Report – Bill Bechtold confirmed the body scanner has shipped from California and should be up and running within a few weeks. Law Enforcement is welcome to bring individuals in custody to the jail to have them scanned by the machine as well.

VII. Committee Reports

- A. Executive Committee – see attached minutes for updates.
- B. Criminal Case Flow Management – see attached minutes for updates.
- C. Behavioral Health – During the June meeting, conversation was focused on updating the Sequential Intercept Model. In order to finish reviewing each intercept, an additional meeting was scheduled for July.
- D. First Contact – The co-responder program continues to be a success; 480 people have been served since the beginning of this program. The fingerprint compliance rate is at about 93% and continues to be one of the highest rates among the state.
- E. Technology – see attached minutes for updates.
- F. Victims Impact – see attached minutes for updates.
- G. Juvenile Justice – Kati cannot be present during the Strategic Planning retreat on September 19th due to a Chief's Meeting. Rick Ackerman will represent the committee during the retreat. Lionel Pierre attended the most recent committee meeting and collaborated ways to better communicate with Juvenile Probation and established a timeline to prepare for when a juvenile is being brought to the jail. His input was very beneficial to the discussion.
- H. Forensic Initiatives – see attached minutes for updates.

VIII. Announcements – Commissioner Thomas shared the House Judiciary Committee is hearing testimony regarding Senate Bill 14 and 500 which would continue county probation and parole grants to bring some savings to the county. Commissioner Thomas also discussed the recent Naturalization Ceremony that occurred at the Franklin County Courthouse on June 14th; 27 individuals became U.S. citizens. Judge Van Horn noted the court hopes to continue this ceremony each year around Flag Day.

IX. Adjournment – the meeting adjourned at 12:56 PM.

**NEXT MEETING: THURSDAY
August 22, 2019
12:00 Noon
Jury Assembly Room**