

FRANKLIN COUNTY CRIMINAL JUSTICE ADVISORY BOARD

December 14, 2017

Meeting Minutes

Carol Van Horn, President Judge	James Sourbier	Dianne Kelso
David Keller, Commissioner	John Thierwechter	Teresa Beckner
Kathleen McGrath	Aimee Cook	Mark Singer
Angela Stoner	Linda Thomas Worthy	Douglas Wilburne
Dan Hoover	Jeffery Geesaman	April Brown
Stacie Horvath	William Bechtold	Melyssa Flud
Michelle Weller	James Sullen	Ashley Yinger
Jennifer Wenzel	Jeremiah Zook, Judge	Ian Brink
Matt Fogal, DA	Carrie Gray	Jeff Diller
Kim Eaton	Christy Unger	Julia Lehman
Glenda Helman	Steve Nevada	Kim Mills (recorder)

- I. Welcome & Introductions – Judge Van Horn called the meeting to order at 12:02PM, welcomed the group and introduced Glenda Helman as the new Director of Grants Management and Jeff Gessaman, Washington Township Manger, as the new GOC representative. Staci Horvath introduced herself as the new Human Services Administrator. Linda Thomas Worthy introduced herself as the Executive Director of the Franklin County Housing Authority.
- II. Approval of October Minutes – The minutes were approved by consensus.
- III. New Business – None.
- IV. CJAB Office Reports
 - A. Approval of CJAB Office Updates – For additional updates, see the attached report.
 1. PCCD mini- grant – Awarded \$1,500 to have Carl Dawson speak at Human Services Training Day in April.
 2. Naloxone Grant – Franklin County will receive 22 cases of Naloxone and Fulton will receive 14 cases, for the first six months of the two year program. The Naloxone will be provided to first responders. The first quarterly report is due January 20th.
 3. BJA (Good Wolf Treatment Court – A Grant Adjustment Notice (GAN) has been submitted to BJA, requesting a budget adjustment to cover the cost of making the Coordinator position full time.
 4. CAC (Children’s Advocacy Center) – We are able to apply for year 2 of Endowment Act funding, in the amount of \$40,000 (80% of Year 1), to cover a portion of a Pediatric Forensic Nurse and fees for a Medical Director.
 5. Awaiting award notifications on multiple grant applications and PMRs.

6. Impact and Innovation Grant – Pretrial D&A (Get Back Up) and MH Co-responder programs expressed interest, but will not pursue as 60% of the funding is required to be spent on technical assistance.
 7. Pretrial D&A (Get Back Up) – PCCD has approved moving forward with Track 1. DA Fogal is preparing a press release to kick off the program. April Brown is reviewing and updating contracts.
 8. RSAT (Jail to Community Treatment) – This grant ends on December 31, 2017; the DOC grant will then cover the cost of the program.
 9. MH Co-responder – This program will be presented at the CJAB conference in April.
- B. PCCD Liaison Report – Kerri Hall was unable to attend, Glenda Helman provided the update. There are no new funding announcements. The Statewide Stepping Up Summit was held December 4th and 5th; PowerPoint presentations are available on PCCD’s website. The Stepping Up Summit was a partnership between PCCD, the Department of Human Services (DHS), the County Commissioners Association of PA (CCAP) and the National Stepping Up Partners. For more information on the National program please visit their website, stepuptogether.org. The 2018 CIT Meeting will be held March 20th at the Days Inn in State College. The 2018 CJAB Conference will be held April 3rd and 4th in State College. Judge Van Horn noted the honor of the Co-responder program being selected as a presentation at the conference.
- C. Public Safety Report – Nothing to report from the Chief’s Council. Chief Sourbier reminded the group that the Public Safety Training Center is available for use, offering great technical equipment and two classrooms. The large classroom can accommodate 65-70 people and the smaller up to 24 people. Those interested in using the facility can email Chief Sourbier.

V. 2017 Committee Review and Reports

- A. Executive Committee – Meets on the off CJAB months. This committee is a link from committees to the full CJAB. Judge Van Horn encouraged all members to bring items that need attention or discussion to the full CJAB.
- B. Criminal Case Flow Management – See attached report.
- C. Behavioral Health – See attached report.
- D. First Contact – Meets every other month. Worked to complete the 3 original goals of this committee: increase communications between EMS and Police, establish central booking and increase finger print compliance. Our fingerprint compliance is one of the highest in the state at 94%; with credit to Lionel Pierre and jail staff. MDJ Pentz is also to credit for the increase in fingerprint compliance, Judge Eyer will be replacing MDJ Pentz on the committee. The Sequential Intercept Model (SIM) was updated this year; this committee will address issues pertaining to areas where people first come into contact with the criminal justice system. The CJAB strategic plan and SIM were provided to committee members to review in order to establish new initiatives moving forward. Judge Van Horn noted that each CJAB meeting will have a mini presentation on each intercept of the SIM.
- E. Technology – Meets quarterly. UCMS has been implemented at Adult Probation, District Attorney and Public Defender; the jail will be the final piece. Warden Bechtold received notification that the earliest UCMS can be implemented at the jail will be the end of 2018. The jail’s current software system is out of date and they are working to implement an

alternative system in the interim. Electronic discovery is providing an electronic format for law enforcement to provide information to the District Attorney and defense bar. Washington Township Police are currently utilizing and working to on board Chambersburg. The Behavioral Health Universal Release is progressing and under attorney review. This release will have a significant impact on the criminal justice systems' ability to assist offenders in receiving treatment. E-filing has been removed as a standing item, it will resume when all parties are ready to move forward. This committee remains a forum for other committees to present issues that may have a technological solution.

- F. Victims Impact – This committee reviewed the SIM as it relates to victim interaction with the criminal justice system, with Central Court being where most victims have their first interactions. Improving victim interaction with the system will continue to be a priority. Victim impact panels continue to be successful; these have been done in conjunction with MADD for many years. The panels have expanded into the jail, with the first being held in October. Law enforcement began using Naloxone in 2016; there were 49 overdose deaths with 48 uses of Naloxone. So far in 2017 there have been 29 overdose deaths with 41 uses of Naloxone. DA Fogal feels the stigma has lessened and with increased conversation people are less inhibited and more willing to seek help sooner. DA Fogal's dog Bella has passed the final test and is now a certified therapy dog.
- G. Juvenile Justice – Meets every other month, on 2nd Monday, at 8:15AM. This committee is unique as it answers to CJAB but also the Children's Roundtable of Franklin/Fulton. Chief McGrath noted this committee is looking to expand membership. The committee objective is to support, explore, and expand resources to support the Juvenile Justice efforts in the county, communities, and schools. These objectives are met through tracking proposed state legislation, prevention work in conjunction with community providers, and offering the opportunity for stakeholders to present announcements and reports. This committee has worked with Healthy Communities Partnership to encourage their Strengthening Families Program. 2017 also increased diversion programming by creating a Youth Court at the Chambersburg High School. Hoping to expand Youth Court to the Waynesboro School District in 2018. Additional diversion programming includes Youth Aid Panel, which has been in place in Waynesboro for the past 15 years; MDJ Pentz has been very supportive in utilizing this program. A revised pro social resource guide will be presented to the MDJs so they can continue to refer youth to other programming options.
- H. Forensic Initiatives – See attached report.

- VI. Announcements – Judge Van Horn encouraged all members to complete the survey of interest sent out with the agenda for this meeting. Judge Van Horn thanked the Grants Department for all their work related to CJAB, and thanked Julia for her work between Directors.
- VII. Adjournment – The meeting adjourned at 12:54PM.

**NEXT MEETING: THURSDAY, FEBRUARY 22, 2018 AT NOON
JURY ASSEMBLY ROOM**

CASE FLOW MANAGEMENT

Year in Review

2017

CJAB Case Flow Management Committee:

Committee Structure for 2017 has remained the same:

- Eight total committee members:
 - President Judge Van Horn, Judge Krom, Judge Zook, MDJ Williams, District Attorney Matt Fogal, Chief Public Defender Ian Brink, Commissioner Keller, and Court Administrator Mark Singer
- Committee Chair = Mark Singer
- Additional attendees for meetings in 2017 included:
 - Central Court Coordinator, Sheriff's Office representatives, Conflict Criminal Defense Attorneys, FCJ representatives, Clerk of Courts, and Adult Probation representatives
- Continued practice of inviting representatives as necessary based on agenda
- Meetings are held the third Thursday of month at noon in the Jury Assembly Room during Months of January, March, May, July, September, and November

Highlights of the work being addressed by Case Flow Committee:

1. Meetings held:
 - a. January 19, 2017
 - b. March 16, 2017
 - c. July 20, 2017
 - d. September 7, 2017 – NOTE: This meeting was an Ad Hoc Workgroup meeting that met to address specific Case Flow concerns/issues. Subsequently, meeting later in September was cancelled.
 - e. November 16, 2017

2. Central Court Scheduling
3. Criminal Court Scheduling
4. Inmate Transports by Sheriff's Office
 - a. Transportation costs
 - b. Transportation lists
5. Pa.R.Crim.P.576 – Filing and Service by Parties
6. Superior Court Decision – Commonwealth v. Alexis Popielarcheck – Awareness & applicability to plea agreements
7. Sentencing Orders/Forms (updated and PDF fillable)
8. CRN's
9. Vehicle Code Section 1547B1 – In light of Birchfield Decision
10. Paperwork flow:
 - a. Central Court
 - b. Magisterial District Courts
 - c. Adult Probation
11. Violation Packets for conflict counsel
12. Boot Camp eligibility
13. COL Continuances
14. IP/EM credit calculations
15. PTC's
16. Jury dates utilization

Workgroup meeting:

1. Erroneous Sentencing Orders
 - a. Resentencing Orders
 - b. Review of Order
 - c. Correcting clerical errors vs. Correctory Orders
 - d. Communication
2. Inmate transports – Coordination as the result of housing inmates outside of FCJ

CJAB Behavioral Health Committee

2017 Year End Review

The BH Committee focused on the following CJAB Strategic plan 2016-2019 Objectives:

- Enhance/Expand Prevention Strategies
- Provide Effective Recidivism Prevention & Reentry Services
- Enhance Data-Driven Decision-making

- Expanded Crisis Intervention Team (CIT).
 - Increased the number of individuals trained in CIT from 59 to 76 individuals. Additional trainings have been coordinated for January and April of 2018.

- Increased Access to Mental Health and Drug and Alcohol Services.
 - Developed and implemented the Co-responder Program in Greencastle, Waynesboro, and Washington Township.
 - Increased availability of Vivitrol treatment to individuals in the jail and the community.
 - Proposed and received State approval to establish a nurse navigator for those with high physical and behavioral health needs to coordinate and integrate behavioral health and physical needs.
 - Received a waiver from the State to being performing level of care assessments via video technology in Waynesboro Hospital.
 - Developed a plan that was approved by the State to implement evidence based Critical Time Intervention to engage individuals in services.
 - Implemented the Franklin County Older Adult Advocacy Team. The team is designed to support Franklin County residents age 60 and older experiencing an active mental health crisis.
 - Established Veterans mental health counseling in the Veterans Affairs suite.
 - Wellness Recovery Action Plan training for Veterans was completed.
 - Continued Operation Save a Life Training onsite twice a month. The training enables participants to recognize opioids, know how to prevent and respond to an opioid overdose, and be trained in the administration of Naloxone, a medication that reverses an opioid overdose.

- Increased Housing.
 - Obtained funding for family housing support to provide families with short-term assistance.
 - Housing reinvestment plan was approved to establish an additional 20 units with a focus on MH and/or substance abuse disorders.

- Increased System wide Trauma Informed Approach/Expanded trauma informed care.
 - How Being Trauma Informed Improves Criminal Justice Response Train the

Trainer was coordinated and held in June.

- Sequential Intercept Mapping.
 - The Sequential intercept model was updated and finalized with an interactive version that was distributed.
- Enhancing Data Driven Decision Making.
 - A Human Services data warehouse request for proposal was developed and awarded.
- Moving forward the Behavioral Health Committee continues to pursue.
 - Evaluation of the co-responder program by a third party.
 - Establishing TARGET, an evidence based trauma treatment program, in the jail and the community.
 - Annually update the Sequential Intercept Model.
 - Updating geographic information system mapping of behavioral health data and examining trends to inform needs.
 - Implementing the approved Critical Time Intervention model.
 - Implementing the Human Services Data Warehouse and utilizing it to examine trends and needs.
 - Establishing a Certified Recovery Specialist embedded within each outpatient program.
 - Finalizing a County universal release of information.
 - Expanding trauma informed care.
 - Increasing number of individuals trained in CIT.

Report respectfully submitted by Steve Nevada, Committee Chairperson

CJAB Forensic Initiatives Committee
2017 Year End Report

1. This committee met a total of five times. One meeting was canceled due to snow. The average number of people attending meetings was 11.
2. Inmate parenting survey was completed. There was low interest in parenting classes or supports. A total of 83 surveys were turned in. Of those surveys only seven expressed an interest in any classes. Of those seven, only 3 reported they would have children living with them after release.
3. Inmate family survey completed November 30, 2017. A total of 13 surveys were collected during the month of November. Two people listed they cared for both their son's and their daughter's children. One person only answered the last statement so the numbers do not all add up to 13.
There were a total of 7 (54%) people who stated they strongly agree or agree they would attend weekly family therapy at the jail.
Five (38%) stated they would strongly agree or agree to bring children to the jail for weekly family therapy.
Six (46%) stated they would strongly agree or agree to bring children to family therapy in the community.
Six (46%) stated they would attend a support group at the jail.
4. Franklin Together Update
 - a. Healing Communities Task Force –During the past year one information session and two training days for churches were held. A total of 41 people have completed the training. A train-the-trainer event was also held so that the group has its own training team going forward. The first training session for 2018 is planned for February 24 in Rouzerville. This will be the first training day outside of Chambersburg. In addition, the group continues exploring with collaboration with the jail and probation how a better connection between churches and returning citizens can be achieved in order to improve transition from incarceration to community.
 - b. Case Review Task Force – Chairperson Michelle Weller. Application for committee membership has been created for the purpose of including representatives from all community sectors.

Stats to December 1, 2017:

Cases reviewed	31
Released	27
Returned to Jail	11 (40%)
Successful	16 (60%)
Jail Days Saved	3,950

- c. Intercept Task Force – Met all objectives and disbanded.
- d. Outreach Task Force – Chairperson Stacy Yurko. Held Re-entry month events including a re-entry simulation, a panel discussion for the community movie night to discuss the movie “Pull of Gravity,” and asked Commissioners to sign proclamation. Kim Eaton gave 14 presentations to groups including the annual Chamber Breakfast and the United Way Neighbors Meeting. Planning is underway for next year’s Re-entry Month events.
- e. Great Barrier Relief Task Force – Co-Chairs Jon Raber and Kelly Goshen. This newly formed group met several times and is working on community issues. The 2018 focus will be on employment and pro-social activities.

5. Intensive Reentry Case Management (IRCM) grant program

Applications	29 (11 male and 18 female)
Reasons for denial	Unable to work, unwilling to work, home plan to another state, pending charges
Accepted	14
Unsuccessful	3
Successful	3
Current	8 (2 male and 6 female)
Shelters	3 (1 male and 2 female)
Apartments	5 (1 male and 4 female)