

# FRANKLIN COUNTY CRIMINAL JUSTICE ADVISORY BOARD

December 13, 2018

## Meeting Minutes

Carol Van Horn, President Judge	Glenda Helman	Marisa Shields
Christy Unger	Dr. Linda Thomas Worthy	Kim Eaton
Carrie Gray	Steve Nevada	Patricia Winebrenner
David Keller, Commissioner	Melyssa Flud	Michelle Weller
Dan Hoover	April Brown	Douglas Wilburne
Justin Slep	Aimee Cook	Angela Stoner
Mark Singer	Angela Krom, Judge	Rick Ackerman
John Thierwechter	Kim Mills (recorder)	

- I. Welcome and Introductions – Judge Van Horn called the meeting to order at 12:10PM, welcomed the group and introduced Patricia Winebrenner as the acting MH/IDD/EI Administrator.
- II. Approval of October Minutes – The minutes were approved by consensus.
- III. New Business
  - A. CJAB Self-Assessment and Strategic Planning 2020 – 2023 – Judge Van Horn explained that each CJAB is required to periodically review/revise/update their strategic plan. Our current strategic plan expires in 2019. An overview and timeline were provided with the meeting packet; both were discussed at Executive Committee. Glenda and Marissa are developing self-assessment questions and strategic plan survey, both will be provided to the full CJAB. The goal is to have the self-assessment responses reported at the February meeting. The self-assessment will allow members to review what CJAB is currently doing and determine what could be improved. Assessment responses will be used to revitalize the Strategic Plan. The plan survey will be sent out in March. Glenda and Marisa are working with our PCCD Liaison, Todd Ferretti. Survey results will be provided in April, at that time we will request volunteers to serve on a Strategic Plan subcommittee. The new plan will cover 2020-2023 and may have the SIM integrated.
- IV. CJAB Office Reports – A copy of the report was provided with the agenda packet.
  - A. CJAB Office Report – A grant summary was sent to CJAB members for the 2019 Community Violence Prevention/Reduction Grant, letters of intent are due tomorrow by 2PM.
    1. CAC – 2018 NCA Member CAC grant application has been submitted to PCCD and is ready for commission approval. The current Endowment Act grant will end on 12/31/2018. The 2018 Endowment Act application is open and under review with PCCD.
    2. Jail to Community Treatment (Vivitrol Program) – The new funding announcement has still not been released, waiting for determination if PCCD or DOC will issue. Grants has been working with Fiscal, Jail and PrimeCare staff to gather information in preparation for the application's release.
    3. Intermediate Punishment – The first PMR for 2018-2020 has been submitted to PCCD, confirmation was posted in e-grants on 12/12/18.
    4. Reentry Coalition – Funds were awarded through a PCCD mini-grant for a reentry simulation, for up to 80 county employees, at the April Human Service Training Day.

5. Get Back Up – Received a 12 month no-cost extension.
  6. MH Co-responder – Jen Ewing has been hired as the Co-responder for Chambersburg. OMHSAS is funding the Chambersburg program and will also fund the current south county program after the current PCCD grant ends on 12/31/18.
  7. Treatment Court – Gaudenzia was awarded the contract for the Good Wolf Treatment Court Case Manager. The contract is with Gaudenzia for signature. Information was provided to BJA program manager for the Enhanced Programmatic Desk review, the review has not been completed to date.
- B. PCCD Liaison Report- Glenda provided the update on behalf of Todd Ferretti. 2019 Community Violence Prevention/Reduction grant funds are available to support school safety and security and provided funding for behavioral health, health care services, mentoring, fostering collaboration and any other program designed to curb community violence. The committee expects to award up to \$350,000 for a two year project period, applicants may apply for less than two year projects, applications are due February 7<sup>th</sup>. Letters of intent are due to Glenda by tomorrow at 2PM. Glenda noted the school districts are aware of the opportunity. 2018 PA Academic and Career/Technical Training (non-competitive) funds are available to advance academic and career/technical training among adjudicated youth receiving services in residential facilities or community based providers that are (PACTT) affiliates, applications are due December 14, 2018. There is also 2018-2019 PACTT competitive funds available to residential facilities, community based providers and juvenile probation departments that are not PACTT affiliates, they need to demonstrate a desire and ability to become an affiliate, applications are due December 14, 2018. Shippensburg University is seeking up to \$920,415 in federal Juvenile Justice and Delinquency Prevention funds to support the Compliance Monitoring Project over the next two years. This is a targeted solicitation with a project period of January 1, 2019 through December 31, 2020. The next JNET is meeting December 13<sup>th</sup> and 14<sup>th</sup> at the Penn Stater Hotel in State College. The 2019 Statewide CIT Meeting is being held March 26<sup>th</sup> at the Days Inn Penn State. The 2019 CJAB Conference will be held April 9<sup>th</sup> and 10<sup>th</sup> at the Penn Stater Hotel in State College.
- C. Public Safety Report – No representation/report.

## VII. Committee Reports – 2018 Highlights/Successes and 2019 Goals

- A. Executive Committee – Judge Van Horn explained Executive Committee’s role which includes reviewing grants and taking required action between full CJAB meetings. 2019 focus will be facilitating the Strategic Plan update and provide continued support to all CJAB committees.
- B. Criminal Case Flow Management – See attached report.
- C. Behavioral Health – See attached report.
- D. First Contact – See attached report.
- E. Technology – UCM is going by the wayside. Commissioner Keller noted the committee supports the direction of Adult Probation and the Jail are going to find a permanent solution. The committee also monitored the replacement of the Courthouse finger print machines. These projects will continue to be monitored in 2019 and continue to work to achieve the goal of data sharing to reduce data entry and ensure data integrity. The committee also monitored document management improvements with the Clerk of Courts and Prothonotary, case files are now available electronically. eFiling is reported on by the Clerk of Courts, the Prothonotary is interested but not until 2019. The Sheriff is implementing new software, with hopes it can integrate with the Prothonotary in the future. Electronic discovery in the DA’s office was implemented and being expanded to Chambersburg. Waynesboro PD is experiencing data connection speed issues, the committee will continue to monitor.

- F. Victims Impact – Judge Van Horn reported on behalf of DA Fogal. DUI Victim Impact panels continue with positive outcomes with an average attendance of 60-70, with some having required attendance. 2 Victims Impact panels have been held at the jail, with an average of 25 in attendance both sessions, additional panels will be scheduled for 2019. The Elder Abuse Task Force attended Rob Kauffman’s Senior Day. The task force is looking to rebrand for a more inviting feel. CAC continues to grow, serving 300 individual child victims and their families. When the CAC opened 4 years ago they were projecting to serve 120 cases per year. Due to the courthouse facility project, DA Fogal worked with the courts to relocate Victim/Witness to courtroom 1. Working with facility planners for a separate space, appropriately decorated, for juveniles. All law enforcement agencies have been trained on and are utilizing the lethality assessment. The overdose victim group, GRASP, is up to 27 members. Various events were held throughout the county for International Overdose Awareness Day. Trainings were held for law enforcement to review protocols, trying to hold 2 per year with MOPEC credits.
- G. Juvenile Justice – Rick Ackerman reported on behalf of Kati McGrath. Youth Court continues to be an initiative. Chambersburg has been trained and are holding weekly panels. Waynesboro is interested; youth court was presented to the Waynesboro school board in November and they recently observed a Chambersburg panel. Kim Eaton noted there was positive feedback and hoping to have Waynesboro trained and operational in 2019. Development of a Juvenile Justice Stakeholder training was another 2018 initiative, a PowerPoint with 180 slides was created and can be tailored based on the audience. Presentations were done at C&Y, MDJ Gomez-Shockey’s office, CJAB and Children’s Roundtable, working to streamline the presentation based on feedback. At the last meeting HCP noted vaping is a major issue in the school districts and will continue to be discussed in 2019. 2019 initiatives will include the continued support of Youth Court and stakeholder trainings, reviewing the quality of provider programming, supporting Children’s Roundtable and expansion of diversion programs.
- H. Forensic Initiatives – See attached report.

VIII. Announcements – None.

IX. Adjournment – The meeting adjourned at 1:01PM.

**NEXT MEETING: THURSDAY, February 28, 2019 @ NOON**  
**Jury Assembly Room**  
**Courthouse Annex**