

COMMONWEALTH OF PENNSYLVANIA



COUNTY OF FRANKLIN

FANNETT TOWNSHIP
METAL TOWNSHIP
LURGAN TOWNSHIP
LETTERKENNY TOWNSHIP
HAMILTON TOWNSHIP

DAVID L. PLUM
MAGISTERIAL DISTRICT JUDGE

Magisterial District 39-3-03
9724 Cumberland Highway
P.O. Box 135
Pleasant Hall, PA 17246

OFFICE:
TEL 717-532-7672
FAX 717-532-2506

District Court 39-3-03 **Operating Procedures**

- All visitors will be asked to remain in their vehicles, and call the office to check in upon arrival at District Court 39-3-03.
- Visitors will be called when we are ready for them, per hearing time and/or order they have arrived. Court area will be cleaned between hearings.
- Attorneys whom are speaking with clients, may use our main lobby, entrance patio area, or parking lot.
- If you have a mask, please wear it. However, you will be asked to remove it once in the courtroom.
- We will have signage on each lobby door.
- If there are more than two people in the District Court lobby, please do not enter until directed.
- Drop box will be available for payments and basic filings.

Our goal is to limit the number of people in the court and to comply with the social distancing recommendation.

Thank you for your cooperation.
We will get through this together.