

Franklin County transitioned from the Pennsylvania State Civil Service Commission hiring system to a Merit-Based Hiring System for employees of its human services departments, effective July 1, 2015. Under the new system, the County will be responsible for all aspects of the hiring process including recruitment of internal and external candidates for vacant or new positions, administration of assessments, and interviewing of candidates.

Included with the employment application set are voluntary self-identification forms which gather information on applicants' gender and race and provide applicants the opportunity to self-identify as persons with a disability or a protected veteran status. These voluntary self-identification forms are used for government compliance purposes regarding equal employment opportunity and affirmative action and are not part of the employment application nor will the information be shared with persons responsible for hiring.

The Application for Employment set and voluntary self-identification forms may be e-mailed, hand delivered, faxed or mailed to Franklin County Department of Human Resources. Our address, fax number and e-mail address is listed below and on the application. **Please note: when emailing your application, as with all forms of submission, the application and authorization for pursuit of confidential information form must be signed (by hand or electronically). If you do not have Adobe Writer software, your changes will not be saved (i.e., the information you type on the application and forms) and you will need to print, scan and attach the PDF document in order to submit your application electronically.**

The County of Franklin is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, or protected veteran status. In the event you require an accommodation to apply or to participate in the selection process, please contact the County Department of Human Resources at the address or phone number listed below.

Our office is dedicated to providing first class service to our customers and employees. Please contact us if we can be of any assistance or if you have any questions about our employment process.

Thank you for your interest in employment with Franklin County government. We look forward to hearing from you.