



# FRANKLIN COUNTY JAIL

Chambersburg, PA

## Standard Operating Procedure

<b>Chapter:</b>	400	Activities and Support Services	<b>Number:</b>	400.12	<b>Pages:</b>	2
<b>Title:</b>	12	Act 30 of 1997 – High School	<b>Effective Date:</b>	06/01/2007		

### POLICY

The Franklin County Jail (FCJ) Alternative Education Program is designed to help regular education and special education students continue to earn their high school credits and/or assist students with individualized education plans. Eligible inmates may work towards a high school diploma from their individual home school districts.

### PURPOSE

To comply with Act 30 of 1997 of the Pennsylvania Legislature by providing the opportunity for an alternative education to the incarcerated age twenty (20) and younger who have not graduated high school nor received a GED.

### REFERENCES

Act 30 of 1997

### DEFINITIONS

None

### PROCEDURES

1. Act 30 of 1997 of the Pennsylvania Legislature provides the opportunity for all inmates in the corrections system age twenty (20) and younger to be provided with an alternative education program. The type of education offered may differ with the individual's classification and age. Everyone under the age of seventeen (17) is subject to the compulsory education laws of the Commonwealth of Pennsylvania.
2. In accordance with the state law and all state guidelines the Act 30 process is started at the intake processing area for **all** inmates age twenty (20) and younger. The Alternative Education Program Interview Form (FCJ Form 400.12-1) requests pertinent information that is necessary to meet the requirements of this legislature.

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- 2.1 Part of this program does include the verification of a claimed high school diploma to ensure no one that is eligible for the program has missed an opportunity to attend school by claiming to have graduated from high school.
- 2.2 The last grade, name of the school or whether a GED was completed or not is critical information for this program.
3. Anyone age twenty (20) and younger having not received a high school diploma or GED is eligible to take the high school classes while incarcerated. Those who successfully complete may receive a diploma from their school district.
4. This program is subject to independent audit. It is necessary for the treatment department to maintain a complete tracking of all Alternative Education Program Interview Forms.
5. When an inmate agrees to attend high school, the inmate's **Correctional Treatment Specialist (CTS)** will immediately forward the information for review and placement by the high school teacher.
6. Any inmate who is not interested in the program, but has received special education programming and had an individualized education plan (IEP) at anytime during their school career, will be referred to the high school teacher by their CTS.
7. Any inmate who is not interested in the program, and did not receive special education programming and did not have an IEP at anytime during their school career, must be interviewed by their CTS to confirm their decision to not participate. The inmate must sign off on two (2) forms to verify their decision to not participate in the Alternative Education Program. An inmate who chooses not to participate in this program may still be eligible for other education programs (FCJ SOP 400.11 – Educational Programs). All attendance is recorded, and may be used for classification purposes.

## **ATTACHMENTS**

FCJ Form 400.12-1 – Alternative Education Program Interview Form  
FCJ Form 400.12-2 – High School Program Application  
CERC Form – Request for Information, Transcript Request  
LIU Form – Alternative Education Jail Program