



Franklin County Planning Commission
Administrative Annex
218 North Second Street
Chambersburg, PA 17201-1642

Phone: 717-261-3855
Fax: 717-264-8667
TDD: 717-264-8474
Email: sclayton@co.franklin.pa.us

TO: Municipal Officials

FROM: Phil Tarquino, Director

DATE: December 16, 2009

RE: Road Name Approval Process

Please be advised that the process for having road names approved at the county is being changed. Developers shall be required to have all road names approved by the county before identifying them on the subdivision/land development plans that are being submitted for review. This is being done to dispel any confusion and avoid any duplication of road names within the county.

Please find enclosed the form to request new road name approval. Developers must submit this form to the county planning office for approval, once approval has been granted, the developer will receive a copy of the request form and can then identify the approved road names on the plans. Please make sure that the developers submitting any plans that identify new roads have obtained this approval by providing you with a copy. We are distributing this form to every municipality and to the firms that we have in our database who prepare subdivision plans. This can also be provided to you electronically.

Questions can be directed to our office or the Department of Emergency Services at 717-264-2813. Thank you for your cooperation.

PAT/slc

Enclosure(s)

C: Franklin County Department of Emergency Services
file