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FRANKLIN COUNTY METROPOLITAN PLANNING ORGANIZATION POLICY BOARD MEETING

August 15, 2024 – 10:00 am

Franklin County Administrative Building, Room 824
272 North 2nd Street
Chambersburg, PA 17201

Video call link: <https://meet.google.com/pjb-aqzr-qeu>
Or dial: (US) +1 314-649-9334 PIN: 959 873 169#

- I. Welcome and Introduction** – Sam Cressler
- II. Moment of Silence**
- III. Pledge of Allegiance**
- IV. Approval of Meeting Minutes** – May 16, 2024 – *Action*
- V. Business**
 - a. 2025-2027 Unified Planning Work Program Update – *Discussion*
 - b. Proposal to Convert TAC Meetings to Ad-Hoc Status – *Discussion/Action*
 - c. 2023—2026 TIP Amendment: Increase for UTL Phase of I-81 Exit 12 Interchange – *Action*
- VI. Partner Updates**
 - a. Commute PA Update
 - b. Rabbitransit Update
 - c. PennDOT Update
 - d. FHWA Update
 - e. Director’s Report – Steve Thomas
 - f. Staff Report – Matthew Romero
- VII. Future Meetings**
 - a. October 17 – TAC Meeting 9:30 A.M.
 - b. November 21 – Policy Board Meeting 10 A.M.

VIII. Public Comment

IX. Adjournment

“The FCMPO is committed to complying with the nondiscrimination requirements of the Title VI of the Civil Rights Act of 1964 and related statutes and regulations prohibiting discrimination in all programs and activities. All locations for meetings open to the public will be accessible to persons with disabilities. With advance notification, accommodations may be provided for those with special needs related to language, speech, sight, or hearing. If you have a request for a special need, wish to file a complaint, or desire additional information, please contact the Franklin County Planning Department at (717) 261-3855; FAX (717) 264-8667; email: planning@franklincountypa.gov.”

FRANKLIN COUNTY METROPOLITAN PLANNING ORGANIZATION

POLICY BOARD MEETING

May 16, 2024 – 10:00 am

Franklin County Administrative Building, Room 824

**272 North 2nd Street
Chambersburg, PA 17201**

-Minutes-

In attendance: Steve Thomas, Zak Long, Matthew Romero, Sharon Coffman, Sam Cressler, Jesse McMath, Rich Reisinger, Gavin Gray, Sheena Baker, Lisa Helm, Chris Ardinger, Fred Young, Chad Reichard, Carrie Gray, Phil Wolgemuth, Dave Mackley Dean Horst, Bob Ziobrowski, John Flannery, Ronnique Bishop, Ted Sheehe, Kevin Keefe, Carey Mullins

Virtual: Brian Funkhouser, Bill Kick, Emily Osilka, Kenana Zejcirovic, Matt Boyer, Sarah McHugh, Travis Brookens, Stacy Newcomer, Guy Shaul

I. Welcome and Introduction - Sam Cressler welcomes the Board and thanks everyone for attending. Meeting was called to order at 10:03 AM.

II. Approval of Meeting Minutes – February 15, 2024 – **Motion to approve the February 15, 2024 meeting minutes made by Sharon Coffman, seconded by Kevin Keefe. Motion passed unanimously.**

III. Business

a. Public Participation Plan Update Adoption - Matthew points out significant updates that were made to both this and the Title VI Plan involve updates to county demographic information according to the 2017-2021 ACS results. In particular to the PPP, updates to board and staff makeup and social media/web resources were made. **Motion to approve the 2024 Public Participation Plan update made by Bob Ziobrowski, seconded by Ted Sheehe. Motion passed unanimously.**

b. Title VI Update Adoption – Matthew says that this plan update expands on MPO resources open to the public and LEP population, and refined the method for submitting grievances. **Motion to approve the 2024 Title VI Plan update made by Dean Horst, seconded by Sharon Coffman. Motion passed unanimously.**

c. 2025-2028 Draft Transportation Improvement Program Discussion - Matthew introduced the 2025-2028 draft TIP for approval, giving a rundown on each item in the order in which they needed to be approved:

- Response to Comments Received - No comment was received from members of the public during the public review/comment period.

- Air Quality Conformity Determination Report – **Motion to approve made by Dave Mackley, seconded by Sharon Coffman. Motion passed unanimously.**
- Air Quality Conformity Resolution - **Motion to approve made by Ted Sheehe, seconded by Dave Mackley. Motion passed unanimously.**
- MPO Self-Certification – **Motion to approve made by Sharon Coffman, seconded by Kevin Keefe. Motion passed unanimously.**
- TIP Resolution – **Motion to approve made by Sharon Coffman, seconded by Dean Horst . Motion passed unanimously.**
- TIP/STIP Memorandum of Understanding – **Motion to approve made by Sharon Coffman, seconded by Dave Mackley. Motion passed unanimously.**
- 2025-2028 Draft Transportation Improvement Program Adoption - **Motion to approve made by Dave Mackley, seconded by Sharon Coffman. Motion passed unanimously.**

d. Carbon Reduction Program Guidance - Matthew introduced the draft CRP guidance and scoring matrix, which he is looking to be utilized for the selection of project proposals aimed to reduce regional carbon emissions. **Motion to approve made by Bob Ziobrowski, seconded by Ted Sheehe. Motion passed unanimously.**

IV. Partner Updates

- a. Commute PA Update - Matt Boyer says the April Earth Month promotion was successful and 23 organizations participated. May is National Bike Month. 272 members joined Commute PA last month. Involvement is still being maintained in the bike share initiative.
- b. Rabbitransit Update - Beth Nidham and David Juba not in attendance.
- c. PennDOT Update - Kenana Zejcirovic says the resurfacing PA997 project is complete and the road is open. Ted Sheehe explains that Kevin Keefe has been with the department for 32 years, and has been newly appointed as District Executive for Engineering District 8-0 as of March 30, 2024.
- d. FHWA Update - Ronnique Bishop - Transportation access pilot program Letters of Interest are due by June 7th. Seeking to find transportation agencies that are looking at transportation accessibility studies for technical assistance, not for funding opportunities.

Upcoming webinars on bicycle and pedestrian, Ronnique will send out further information.

e. Director's Report – Steve Thomas - On-call contract with Michael Baker set to expire in 2025 - will issue a RFP for on-call consultant in Summer/Fall.

TAC reorganization - Consistent trouble obtaining quorum, and looking to instead have a staff committee for projects, or to pursue a more regional approach. Steve will move ahead with some ideas for this - none are opposed to this.

f. Staff Report – Matthew Romero - CVRT Extension Steering Committee kickoff meeting is scheduled for May 22nd. Chambersburg Borough received \$734k for the pedestrian/bike trail by Southgate Shopping Center.

V. Future Meetings

a. July 18 – TAC Meeting 9:30 A.M.

b. August 15 – Policy Board Meeting 10 A.M.

VI. Public Comment

- a. Sam Cressler asks if there is anything being done regarding trucks consistently parking on the side of I-81. Carey Mullins says District 8 is not currently working on anything, but there is a truck parking study that was done on this matter by the previous Director Brian Hare. Ronnique at FWHA is going to follow up with their freight person, and will reach back out with more information. Ted Sheehe says he will also reach back out with more information.
- b. Bob Ziobrowski expressed frustration over the status of I-81 as only a 2-lane highway.

VII. Adjournment

Motion made by Bob Ziobrowski, seconded by Sharon Coffman. Meeting adjourned at 10:50 AM.

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FFY 2023-2026 TIP MODIFICATIONS FORM

Amendment- Highway					Funds		FFY 2023			FFY 2024			FFY 2025			FFY 2026			FFY 2031 & >	Remarks	
Item	Project Title	MPMS	Ph	Prog	Fed	Sta.	Fed.	Sta.	Loc.	Fed.	Sta.	Loc.	Fed.	Sta.	Loc.	Fed.	Sta.	Loc.			
				After	NHPP	185								197,764		1,637,000	427,669				
				After	STP	581								773,452		2,732,635	3,758,000				
Program Summary - Net Changes					Before FFY Totals		0	1,726,752	0	3,317,678	3,321,148	0	2,195,657	3,654,881	0	4,369,635	4,185,669	0	0		
					Adjustments		0	0	0	2,000,000	0	0	0	0	0	0	0	0	0	0	2,000,000
					After FFY Totals		0	1,726,752	0	5,317,678	3,321,148	0	2,195,657	3,654,881	0	4,369,635	4,185,669	0	0		

FFY 2023-2026 TIP MODIFICATIONS FORM

Administrative Modification - Highway				Funds			FFY 2023			FFY 2024			FFY 2025			FFY 2026			FFY 2031 - FFY 2034			Remarks		
Item	Project Title	MPMS	Ph	Prog	Fed	Sta.	Fed.	Sta.	Loc.	Fed.	Sta.	Loc.	Fed.	Sta.	Loc.	Fed.	Sta.	Loc.	Fed.	Sta.	Loc.			
8	West King Street Bridge 11/095 Franklin	19304	FD	Before		185		223,560			40,369											Increasing the FD phase of West King Street Bridge in FFY 2024 for \$304,773 for SUE services for the waterline relocation, additional work needed to complete the PUC documents, Constructability Reviews, and E&S Plan, and for additional unforeseen work needed to complete the NPDES permit. This project consists of a bridge replacement on US Route 11 over Norfolk Southern Railroad in Shippensburg Borough and Southampton Township, Franklin County. The estimated let date of this project is 9/26/24.		
				Before																				
				Adjust		185							207,874											
				Adjust		581							96,899											
				After		185				223,560			248,243											
				After		581							96,899											
9	Black Gap Rd ov Mountain Run 997/042 Franklin	117142	PE	Before		185					255,413										Decreasing the CON phase of Black Gap Rd ov Mountain Run in FFY 2024 for \$207,874 in FFY 2024. This project phase is fully funded on the 2025 Draft TIP. This project may consist of a bridge improvement (replacement, rehabilitation or preservation) on PA 997 (Black Gap Road) over Mountain Run in Greene Township, Franklin County. The project is estimated to be let in 2029, with the estimated let date of this project is 1/1/2029.			
				Adjust		185						-207,874												
				After		185						47,539												
10	Highway Reserve Franklin	87805	CON	Before	STP	581					185,586		2,170								This is a reserve line item.			
				Adjust	STP	581						-96,899												
				After	STP	581						88,687		2,170										
11	Social Island Road Bridge-C 3012/027 Franklin	90969	CON	Before	BOF					543,789			87,800								Decreasing the CON phase of Social Island Road Bridge-C in FFY 2024 for \$543,789. This project phase is fully funded on the 2025 Draft TIP. This project may consist of a bridge improvement (replacement, rehabilitation or preservation) on SR 3012 (Social Island Road) over Conococheague Creek in Guilford and Hamilton Townships, Franklin County. The estimated let date of this project is 12/10/2026.			
				Adjust	BOF						-543,789													
				After	BOF									87,800										
12	Franklin Bridge Reserve Franklin	87804	CON	Before	BOF	185							42,200	14,033		616	127,331				This is a reserve line item.			
				Adjust	BOF	185					543,789													
				After	BOF	185					543,789			42,200	14,033		616	127,331						

FFY 2023-2026 TIP MODIFICATIONS FORM

Administrative Modification - Highway				Funds		FFY 2023			FFY 2024			FFY 2025			FFY 2026			FFY 2031 - FFY 2034			Remarks		
Item	Project Title	MPMS	Ph	Prog	Fed	Sta.	Fed.	Sta.	Loc.	Fed.	Sta.	Loc.	Fed.	Sta.	Loc.	Fed.	Sta.	Loc.	Fed.	Sta.		Loc.	
13	Social Island Road Bridge 2-C	91343	CON	Before	BOF																	Decreasing the CON phase of Social Island Road Bridge-C in FFY 2024 for \$599,000. This project phase is fully funded on the 2025 Draft TIP. This project may consist of a bridge improvement (replacement, rehabilitation or preservation) on SR 3012 (Social Island Road) over Tail Race in Guilford Township, Franklin County. The estimated let date of this project is 12/10/2026.	
	Adjust			BOF																			
	After			BOF																			
14	Franklin Bridge Reserve	87804	CON	Before	BOF	185																This is a reserve line item.	
	Adjust			BOF	185																		
	After			BOF	185																		
Program Summary - Net Changes				Before FFY Totals			0	3,677,064	0	8,576,240	7,606,233	0	2,752,920	3,879,700	0	1,232	254,662	0	0	0	0	0	
				Adjustments			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
				After FFY Totals			0	3,677,064	0	8,672,637	7,606,233	0	2,752,920	3,879,700	0	1,232	254,662	0	0	0	0	0	

FISCAL CONSTRAINT CHART
FFY 2023-2026 TIP Highway/Bridge

Amendment (MA ID: 135183) Franklin & Statewide TIPs				Fund Type		FFY 2023			FFY 2024			FFY 2025			FFY 2026			Remarks
Project Title	MPMS	Phase	Amts	Fed	State	Federal	State	Loc/Oth	Federal	State	Loc/Oth	Federal	State	Loc/Oth	Federal	State	Loc/Oth	
PROTECT Reserve / Central Office	118322	CON	Before	PRCTCT		34,778,864			12,289,732			75,878,000			77,106,000			Statewide PROTECT Reserve utilized as source of funds to maintain fiscal constraint.
			Adjust	PRCTCT					(1,013,086)									
			After	PRCTCT		34,778,864				11,276,646				75,878,000			77,106,000	
SR 16 Retaining Wall 16/0 Franklin	121390	PE	Before	PRCTCT					118,117									
			Adjust	PRCTCT														
			After	PRCTCT						118,117								
SR 16 Retaining Wall 16/0 Franklin	121390	FD	Before	PRCTCT					115,863									
			Adjust	PRCTCT														
			After	PRCTCT						115,863								
SR 16 Retaining Wall 16/0 Franklin	121390	UTL	Before	PRCTCT					13,889									
			Adjust	PRCTCT														
			After	PRCTCT						13,889								
SR 16 Retaining Wall 16/0 Franklin	121390	ROW	Before	PRCTCT					15,217									
			Adjust	PRCTCT														
			After	PRCTCT						15,217								
SR 16 Retaining Wall 16/0 Franklin	121390	CON	Before	PRCTCT					750,000									
			Adjust	PRCTCT														
			After	PRCTCT						750,000								
Before Totals						\$34,778,864	\$0	\$0	\$12,289,732	\$0	\$0	\$75,878,000	\$0	\$0	\$77,106,000	\$0	\$0	Actions do not affect air quality conformity.
Adjustment Totals						\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
After Totals						\$34,778,864	\$0	\$0	\$12,289,732	\$0	\$0	\$75,878,000	\$0	\$0	\$77,106,000	\$0	\$0	

NOTES