



Franklin County Hotel Room Tax Registration

Franklin County Treasurer's Office
 272 North Second Street
 Chambersburg, PA 17201
 (717) 261-3120
 FranklinCountyPA.gov

General Information	Date started rentals in Franklin County		
	Business Name		
	Property Location / Street Address		
	City	State	Zip Code
	Mailing Address (if different than property location)		
	City	State	Zip Code
	Telephone Number	Fax Number	

Business Information	Type of Establishment <input type="checkbox"/> Hotel/Motel <input type="checkbox"/> Bed & Breakfast <input type="checkbox"/> Short-term Rental <input type="checkbox"/> Other (specify)		
	Number of Rooms		
	Contact Person	Contact Title	
	Contact Email	Contact Telephone Number	
	Do you own any other rental property in Franklin County? <input type="checkbox"/> Yes <input type="checkbox"/> No		
	(If more than one additional property, list all properties and addresses on the back.) If yes, Property Street Address		
	City	State	Zip Code

Third Party Remittance	Do you use a rental agency or an online short-term rental (STR) platform? <input type="checkbox"/> Yes <input type="checkbox"/> No		
	Will the rental agency or STR platform be submitting your occupancy tax? <input type="checkbox"/> Yes <input type="checkbox"/> No		
	Name of rental agency or STR platform		
	Street Address of rental agency or STR platform		
	City	State	Zip Code

Certification	Name of Property Owner	
	Signature of Property Owner	Date
	I certify that the information contained herein is true and correct to the best of my knowledge, and I will notify the Treasurer's Office of any changes.	

Copy completed form for your records before submission to the Franklin County Treasurer.