

INSPECTORS OF ELECTION DUTIES

Inspectors of Election normally handle the pollbook(s). Many of our larger precincts may have multiple pollbooks broken down alphabetically (ex. A-J, K-Z) and we need an Inspector for each pollbook.

Also, normally the pollworker designated as Minority Inspector will accompany the Judge of Election to Chambersburg at the end of the evening with all of the voted ballots and supplies.

When the Inspector is provided the voter's name, they will look it up in the pollbook and once locating the voter's information, the Inspector should check the signature box for any special notations. If there are no notations in the signature block, the voter will then sign their name in the designated box with the Inspector quickly comparing their signature with the one already printed in the pollbook. If everything appears to match, the Inspector will then record the ballot # assigned to that voter (example: R -1, D -1, R -2, etc.) in the top left corner and then will write their initials where it asks for Insp. Init.

IMPORTANT: The voter's name must appear in the pollbook in order to receive a ballot.

If the voter has changed their address, name or wishes to change their party affiliation for the next election, the Inspector can provide the voter with either an Affirmation of Elector form that the voter can complete and turn in prior to leaving the polling place or the Inspector can provide the voter with a Voter Registration Application that can be taken with them, completed at home and mailed in at a later date.

If the signature block has one of the following notations (see sample pollbook page below), here is how it is handled:

ID REQUIRED appears in Voter Signature Block:

The voter is either a first-time voter or a new voter at the precinct. The voter must show an acceptable form of identification as specified on the list in front of each pollbook in order to vote. These forms include both photo and non-photo options but the most popular forms are their driver's license or voter ID card.

INACTIVE: AFFIRM REQ appears in Voter Signature Block:

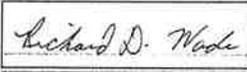
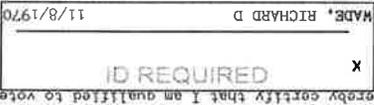
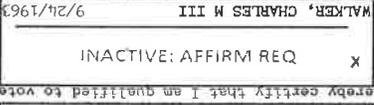
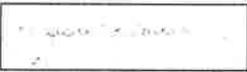
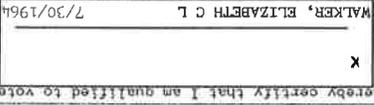
The voter is inactive and/or may have moved out of the precinct and must complete an *Affirmation of Elector* form in order to vote. Usually a voter is marked "INACTIVE" if we send out a mailing and it comes back as being undeliverable. We will use the information on the completed form to update the voters' record, especially their address. At that time, the INACTIVE status will change to ACTIVE.

ABSENTEE or MAIL-IN – BALLOT CAST/NOT ELIGIBLE appears where Voter Signature Block should be:

The voter has applied for, received and returned their absentee or mail-in ballot to Voter Registration so they are not eligible to vote at the polling place.

ABSENTEE or MAIL-IN – ISSUE PROVISIONAL appears where Voter Signature Block should be:

The voter has applied for either an absentee or mail-in ballot but as of the time the pollbook was prepared, they had not yet returned their voted ballot to Voter Registration. Since the voter has until 8:00 p.m. on Election Day to return their voted ballot, the only way they can vote in-person at the polling place is by voting a Provisional Ballot. The County will then need to determine if the Provisional Ballot can be counted or not after the election. The Judge of Election will be able to issue a Provisional Ballot if it is necessary.

Staging		District Register		Date: Tuesday, April 28, 2020	Election: 2020 GENERAL PRIMARY
				Prec: CARMICHAELS BORO (Precincts: CARMICHAELS BORO)	
Digitized Signature	Voter Info	Assistance	Party	Voter Signature	3/23/2020 3:02 PM
Voter # _____ Insp. Init _____ 	WADE, RICHARD D 102 S MARKET ST APT 7 CARMICHAELS, PA 15320 11/8/1970 00200-1		D	 WADE, RICHARD D 11/8/1970 ID REQUIRED X	 103572339-30
Voter # _____ Insp. Init _____ 	WALKER, CHARLES M III 103 N MARKET ST CARMICHAELS, PA 15320 9/24/1963 00200-1		D	 WALKER, CHARLES M III 9/24/1963 INACTIVE: AFFIRM REQ X	 004270200-30
Voter # _____ Insp. Init _____ 	WALKER, ELIZABETH C L 103 N MARKET ST CARMICHAELS, PA 15320 7/30/1964 00200-1		R	 WALKER, ELIZABETH C L 7/30/1964 X	 004267254-30
	WALLACE, HOWARD F JR 107 N VINE ST CARMICHAELS, PA 15320 3/30/1960 00200-1			R ABSENTEE - BALLOT CAST/NOT ELIGIBLE	 103940654-30
	WALLACE, SHANNON C 107 N VINE ST CARMICHAELS, PA 15320 7/29/1972 00200-1			R ABSENTEE - ISSUE PROVISIONAL	 004272343-30