SECTION 3 WORKER AND TARGETED SECTION 3 WORKER SELF-CERTIFICATION

The purpose of HUD's Section 3 program is to provide employment, training and contracting opportunities to low-income individuals, particularly those who are recipients of government assistance for housing or other public assistance programs. **Your response is voluntary, confidential, and has no effect on your employment.**

Project Name: _____ **Applicant Name:** _____

Are you a:

___ **Public Housing Resident?**
___ **Holder of a Section 8 voucher?**
___ **Participant in the YouthBuild Program?**
___ **Participant who resides within 1 mile of the project?**

*(If any are checked "YES" complete Section A: "Employee Information", and sign & date at the bottom of the form – if all are checked "No," but you are a **resident of the COUNTY OF FRANKLIN**, complete Section A , Section B, and sign & date at the bottom of the form)*

Section A

EMPLOYEE INFORMATION:

Name: _____ **Address:** _____

City:_____**Zip Code:**_____ **County:** _____ **State:** _____ **Phone #** _____

Email: _____ **Hire Date (mm/dd/yyyy):** _____

Race/Ethnicity:

___ White (Non-Hispanic)
___ American Indian/Alaskan Native
___ Asian/Pacific Islanders
___ Black (Non-Hispanic)
___ Hispanic (All Races)
___ Hasidic Jews

Select the amount of individual income you believe you earn on an annual basis from below:

___ Less than $10,000
___ $10,001 - $20,000
___ $20,001 - $30,000
___ $30,001 - $40,000
___ $40,001 - $50,000
___ $50,001 - $60,000
___ More than $60,000

HUD Income limits can be found at: https://www.hudexchange.info/programs/home/home-income-limits/

Section B

EMPLOYER INFORMATION:

Company Name: _____ **Street Address:** _____

City: _____ **State:** _____ **Zip code:** _____

Phone #_____ **Fax #** _____

I qualify as a:

Section 3 Worker Definition - A low or very low-income resident (the worker's income for the previous or annualized calendar year is below the income limit established by HUD); or Employed by a Section 3 business concern; or A YouthBuild participant.

Targeted Section 3 Worker Definition - Employed by a Section 3 business concern or currently meets or when hired met at least one of the following categories as documented within the past five years: Living within the service area or the neighborhood of the project, as defined in 24 CFR 75.5. A YouthBuild participant.

Employee Affirmation

I affirm that the above statements are true, complete, and correct to the best of my knowledge and belief. I hereby certify, under penalty of law, that the following information is correct to the best of my knowledge.

Signature: _____ Date: _____

Print Name: _____

FOR ADMINISTRATIVE USE ONLY

The worker's income must be at or below the amount provided below for an individual (household of 1) regardless of actual household size.

Is the employee a Section 3 worker based upon their self-certification? ☐ **YES** ☐ **NO**

Is the employee a Targeted Section 3 worker based upon their self-certification? ☐ **YES** ☐ **NO**

Was this an applicant who was hired as a result of the Section 3 project? ☐ **YES** ☐ **NO**

If Yes, what is the name of the company? _____

What was the date of hire? _____

EMPLOYERS MUST RETAIN THIS FORM IN THEIR SECTION 3 COMPLIANCE FILE FOR FIVE YEARS.